

Boho X

Project Management and Governance

Corporate Affairs and Audit Committee

15th October 2020

Boho X

- Part of a purpose built digital campus mixing commercial and residential space
- Driving the growth of the digital cluster
- Iconic flagship centerpiece building
- Funded by TVCA and Middlesbrough Council

Executive Approval

- Report to Executive on 17th March 2020
- Set out the demand analysis, economic case, costs and funding
- Recommendations to:
 - Endorse the proposals
 - Approve the budget
 - Accept the external funding
 - Approve Council contribution
 - Approve appointment of all construction and design contractors
 - Delegate approval of changes to Officers and Exec Members
- Approved in full

Project Management

- **Internal arrangements to manage progress towards the agreed objectives**
- Uses the Council's agreed project management process
- Project Sponsor – responsible for ensuring sufficient resources for project to succeed
- Project Manager – responsible for planning, delivering and monitoring the project
- Project Board – responsible for ensuring the project keeps moving forward
- Project Brief
- Project Updates
- Reporting into wider Growth and Place Project Board

Project Governance

- **Project decision making – internal and external**
- Mayoral Meeting (weekly to fortnightly throughout)
 - Meeting between the Mayor and the appointed external architect
 - To ensure clear, formal instructions on project direction
- Design Team Meetings (monthly)
 - Lead by the appointed external architect
 - Internal disciplines – project management, finance, planning etc.
 - Managing the practicalities of the design process
- Design Review Meetings (monthly and at key design gateways)
 - Led by externally appointed design advisor
 - Internal disciplines – planning, highways, regeneration
 - Ensuring the design principles fit with the area

Key Appointments

- All Council appointments undertaken through Bloom
- Lead Architect appointed by the Council (to take the project forward)
- Design Consultant appointed by the Council (to advise the Council on design matters)
- Lead Architect responsible for appointment of Design Team:
 - Structural and Civil Engineers
 - Mechanical and Electrical Engineers
 - Cost consultants
 - Project Manager
 - Transport Engineer
 - Fire Engineer
- Landscape Architects appointed by MBC following submission of three quotes
- Construction Partner appointed via Procure Partnership Framework

Checks and Balances

- Bloom – OJEU compliant procurement route
- Procure Partnership - OJEU compliant procurement route
- Business Case Review (TVCA)
- Growth and Place Directorate Board

Key Supporting Documents

- Commercial Demand Analysis
- Detailed Business Case
- Ground Investigation Report
- Acoustic Surveys
- Unexploded Bomb Survey
- Topographical Survey
- Transport Assessment
- Flood risk Assessment
- Ecological Assessment

Questions